

# Letter of Employer Support

September 16, 2006

John Fraser, Director  
Executive Engineer Dual Master's Degree Program  
Henry B. Tippie College of Business  
The University of Iowa  
100 Pomerantz Center, Suite E446  
Iowa City, IA 52242-7700

**SAMPLE**  
**To be printed on your**  
**company letterhead using**  
**appropriate names and titles**

Dear Director:

I have carefully reviewed the materials describing the Executive Engineer Dual Master's Degree Program and would like to verify that ABC, Inc., wishes to sponsor Joanne K. Smith in the 2007 entering class.

Ms. Smith, who is employed with us as vice president of engineering, has been associated with ABC, Inc., for four years.

ABC, Inc., agrees to provide time away from work, as described in the Executive Engineer Dual Master's Degree Program brochure, and to pay the full program fee each year. Ms. Smith is a valued employee, and we are pleased to provide this support.

If you require any additional information, please do not hesitate to contact me.

Sincerely,

Robert W. Jones  
Executive Vice President

Note: While many employers pay full program fees, others offer partial reimbursements to Executive Engineer Dual Master's Degree Program candidates. In cases where organizations have no educational reimbursement plan, participants may pay their own fees but must have their employer's consent to enroll in the program.